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| Learning & Organisational Development |

# Training Justification Form

# Protection Officer (PO)1, PO2, PO3, Possession Protection Officer (PPO), Track Machines (TM), Track Vehicles (TV)

Email completed form to trainingjustification@pta.wa.gov.au.

If further information is required, the Safety and Quality Team will contact the Requestor.

Upon approval of the completed information, the Learning and Organisational Development team will contact the Requestor regarding training dates.

**Please note**: ***If the training competency is not used within six months of training, the competency will be suspended.***

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| **Course Requested:** | Choose an item. |
| **Requestor Details:** |
| *Requestor name:* | Click or tap here to enter text. | *Requestor phone number:* | Click or tap here to enter text. |
| *Requestor email:* | Click or tap here to enter text. |
| *Requestor Company name:* | Click or tap here to enter text. |
| *Requestor Company type:* | Choose an item. |
| *Number of learners requiring training:* | Click or tap here to enter text. | *Latest date for training:* | Click or tap to enter a date. |
| **Project Details (where applicable):** |
| *Project name:* | Click or tap here to enter text. |
| *Project Manager name:* | Click or tap here to enter text. | *Project Manager phone number:* | Click or tap here to enter text. |
| *Project Manager email:* | Click or tap here to enter text. |

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| **Learner Details:** |
| *Names of learners requiring training:* | Click or tap here to enter text. |
| *Current medical category held by each learner (List for each learner) PTA Internal Staff write Not Applicable (N/A):* | Click or tap here to enter text. |
| *When is the first date the learners will require access to rail corridor and the danger zone? (List for each learner) PTA Internal Staff write Not Applicable (N/A):* | Click or tap here to enter text. |
| *List the duties the learners will be undertaking (List for each learner) PTA Internal Staff write Not Applicable (N/A):* | Click or tap here to enter text. |
| *How often will the learners be utilised to enter the rail corridor and the danger zone? (List for each learner) PTA Internal Staff write Not Applicable (N/A):* | Click or tap here to enter text. |
| *Will the learners be solely acting as a PO? PTA Internal Staff write Not Applicable (N/A)* | Click or tap here to enter text. |
| **Additional Questions for PO2 and PO3 training**  |
| *Date of last Training (list for each learner) PTA Internal Staff write Not Applicable (N/A):*  | Click or tap here to enter text. |
| *Please provide details of track time on the network (list for each learner) PTA Internal Staff write Not Applicable (N/A):* | Click or tap here to enter text. |

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| **PTA USE ONLY** |
| Approved | YES [ ] NO [ ]  |
| Comments | Click or tap here to enter text. |
| Approver Name: | Click or tap here to enter text. |
| Date: | Click or tap to enter a date. |